

VGHS SCHOOL FEE STRUCTURE FOR 2026
(As approved at the General Meeting on 05 November 2025)

All school and boarding fees are payable **in advance**. To accommodate parents, we offer **5%** discount on School Fees and **5%** discount on Hostel Fees if the annual fees are settled in full by the end of February. We also offer various payment options, as set out below.

TOTAL SCHOOL FEES GR 8 – 12
R 34 200 per annum

OPTION 1: ANNUAL PAYMENT	AMOUNT
Annual School fees	R 34 200
Less discount on full annual payment by 28 Feb	-R 1 710
TOTAL	R 32 490

OPTION 2: TERMLY PAYMENTS	AMOUNT
A full payment is made BEFORE 1st day of term . Please note: payments dates are <u>non-negotiable</u>	
Term 1 – 14 January	R 8 550
Term 2 – 08 April	R 8 550
Term 3 – 21 July	R 8 550
Term 4 – 06 October	R 8 550
TOTAL	R 34 200

OPTION 3: MONTHLY PAYMENTS	
All school fees are payable monthly in advance by the 7th of each month (January to November). Parents are strongly encouraged to pay via Debit Order or Stop Order . Where payment is made by EFT, cash, or card , such arrangement must be confirmed in writing on or before 1 January 2026 .	
EFT/CASH/CARD: 7 Jan – 7 Nov	R 3 110pm
DEBIT ORDERS (Only available on Debit Order or Stop Order system)	
2 or 16 or 25 Feb	R 3 420
2 or 16 or 25 March	R 3 420
1 or 15 or 27 April	R 3 420
4 or 15 or 26 May	R 3 420
1 or 15 or 25 June	R 3 420
1 or 15 or 27 July	R 3 420
3 or 17 or 25 August	R 3 420
1 or 15 or 25 September	R 3 420
1 or 15 or 26 October	R 3 420
2 or 16 or 25 November	R 3 420
TOTAL	R 34 200
Card facilities available at office	

BANK ACCOUNT DETAILS	Contact Details
Account Holder: VGHS Bank: Standard Bank Account Number: 082 033 099 Branch: Grahamstown Branch Code: 051001	Telephone: 046 636 1550 Fax Office: 046 636 1620 e-mail: finance@vghs.co.za and hostels@vghs.co.za Fax to e-mail: Finance: 086 219 3124 Hostels: 086 243 6484
NB: Payment Reference: Use <u>surname of learner</u> followed by First name and account number (eg.MAK01) to ensure that the correct account is credited.	Hostel Eleanor Brown: (046) 636 1550 – follow prompts Barnard House: (046) 636 1550 – follow prompts Renfrew House: (046) 636 1550 – follow prompts

PLEASE INDICATE YOUR PAYMENT OPTION IN WRITING ON THE FIRST DAY OF SCHOOL
PLEASE READ IMPORTANT ADDITIONAL INFORMATION ON PAGE 2

NB: Definition of “Parent” SA Schools Act 84 of 1996 – Biological parent/s, legal guardian, adoptive parent/s, person legally entitled to custody, person who undertakes to fulfil obligations of any of the above towards the learner’s education at the school.

VGHS FEES 2026: ADDITIONAL INFORMATION

At VGHS we strive not to burden our parents with additional requests for money, therefore many activities are included in the school fees.

CAMPS, EXCURSIONS, DANCES, FORMAL SOCIALS AND SOCIALS

- The budgeted cost of the Gr 8–11 camps and excursions and the Gr 12 Matric Dance are included in the school fees.
- All other functions, tours and camps are an optional extra. Full tour/camp fees must be paid by a specified date.

OLYMPIADS & EISTEDDFODS

School fees **DO NOT** include an allocation towards Olympiad and Eisteddfod entries.

FEE EXEMPTION & ARRANGEMENTS

- VGHS Fee Exemption applications are available from the Debtor's Clerk.
- Exemption applications must be completed and submitted, including all specified relevant documents for assessment within 30 days of collection.
- Fee Exemption applications must be submitted annually. **No applications will be accepted after 30 October.**
- Special arrangements to settle an account in any other way than payment in advance, including specific reasons, must be made annually in writing in January and must be approved by the Finances Committee of the School Governing Body.

PAYMENT OPTIONS MUST BE SPECIFIED IN WRITING AT THE START OF THE SCHOOL YEAR

LEGAL ACTION

- Please note that parents are jointly and severally liable for school fees
- All accounts are payable in advance – note Payment Structure on overleaf. Once a parent defaults on any payment, the full amount becomes payable immediately, and a Final Demand will be issued for the full amount. All arrangements to pay on a monthly basis must be done through the school Debit Order system, or proof of a stop order must be delivered to the office.
- School Fee Accounts 90 days in arrears will be handed over to a collection agency and/or the school's lawyers, in accordance with the policies determined by the School Governing Body and the South African Schools Act #84 Section 41.
- When a parent defaults on school fee payment, action will be taken per the Financial Policy of VGHS.
- In the event of legal action being instituted against a parent(s) and legal costs do arise, the parent(s) will be held liable for these costs.

DEBIT ORDERS

Monthly payments must be done through the School Debit Order system, unless proof of a Stop Order is supplied to the Debtors' Clerk. There are three debit order runs: on the **1st**, **15th**, **25th of the month** for your convenience. Should any of these dates fall on a Sunday or Public Holiday, the deduction will be made on the **first working day** thereafter. Any defaults will be handled as specified under LEGAL ACTION.

LIBRARY BOOKS

All books **MUST BE RETURNED AT THE END OF THE SCHOOL YEAR**. Books that are not returned must be paid to the Debtor's Clerk at **R270** per book, or more if the book costs more to replace. Refunds will only be given up to one month from the date of the payment, if the book is returned in a good condition.

NAME BADGES

Lost badges are charged at **R35** per badge.

PROVINCIAL REPRESENTATION

In most cases the school is responsible for transport and organisation for provincial trials, but once the girl is selected as part of a team the responsibility of transportation is transferred to parents.

STATIONERY AND STUDY GUIDES

Per 2026 Stationery Requirements Lists.

VGHS TEXTBOOKS

No learner will receive VGHS textbooks or set of notes at the start of the year unless she has returned and/or paid for lost books of the previous year at **R270** per textbook, and **R50** per set of notes. Should a learner have paid for a lost textbook and subsequently return the book in good condition within a month after the payment, she will be refunded.

VGHS OLD GIRLS' UNION

Gr 12 accounts will be debited with a voluntary lifelong membership fee of R150.00. Gr 12s have up to the end of the first term to inform the Debtor's Clerk if they do not wish to join the OGU, in which case the account will be credited.

GR 10–12 ART FEES

The Johan Carinus Art Centre is a separate entity with its own staff and School Governing Body. Gr 10–12 VGHS learners taking Art must pay art fees directly to the Johan Carinus Art Centre.

WITHDRAWAL FROM SCHOOL

A full month's notice is required, per the *Memorandum of Agreement*. Should the parent fail to, or be unable to give a month's notice, the parent will be liable for all fees and levies for one month ensuing the withdrawal, in addition to any unpaid fees and levies.

NB: Definition of "Parent" SA Schools Act 84 of 1996 – Biological parent/s, legal guardian, adoptive parent/s, person legally entitled to custody, person who undertakes to fulfil obligations of any of the above towards the learner's education at the school.